

Manchester Parks Board of Directors Meeting Minutes

10 April 2017

Location: Charlottes Quest Nature Center

Call to order: 7:00 PM by Chairman Ellen Rugemer

Attendance: Ellen Rugemer, Sue Wazniak, Donna Davis, Vince DePalmer, Barb Trump, Holly Fowler, Debra Howe, Ellen Frey, Tom Smith, Bill Skinner, Pattycake.

Minutes: A motion to approve the March 2017 meeting minutes as submitted was made by Sue Wazniak. Motion seconded by Ellen Frey and passed.

Presentation: Eagle Scout project proposal was presented to the Board by Scout Gunner Hahn to construct and install bat boxes on park grounds. Barb Trump made a motion to allow the bat box project to move forward. Ellen Rugemer made an amendment to the motion that the number and location of the boxes and the mode of installation be provided before final approval. The motion with amendment was seconded by Sue Wazniak and passed.

Treasurers report: Sue Wazniak provided a detailed year-to-date banking summary for 6/1/16 - 4/8/17. Checking account balance as of 4/8/17 was \$10,651.88. She reviewed a "Friends and family" coupon fund-raising program offered by Boscovs. The store will set up a table for non-profit organizations to sell 25% off discount coupons on various days. The coupons can also be sold off-site. Coupons are sold for \$5. each and the non-profit keeps the \$5. The coupon shopping event takes place Tues. Oct 17th. Sue and Ellen R. will register for table-time at the store.

Naturalist report: Holly Fowler provided an outline of activities. Programs are going great. Wild Things registration is filled. She pulled together information for several grant opportunities and will pursue the ones that fit our project proposals. She is researching options for a more efficient on-line registration system.

Programs:

Springfest: May 7, 12-4. *May 6 set-up starts at 10 AM. 10 AM setup for 7th.* Ellen Frey reported on additional planning progress since March. Posters are made and distributed. Newspaper ads are out. We will have a face painter and police department participation.

Plant Swamp: June 11, 1 to 3PM Barb Trump reporting - . *Set-up begins at 11 AM.* Save boxes. Board members will provide baked goods donations and white elephant stuff. Left-over white elephants will be donated. Master Gardeners will have a table. Several Board members will be there to help out.

Bocce: Vince DePalmer reporting - Tournament dates are June 1, July 15, August 19. August event will benefit CQNC.

Other programs: egg hunt, photo contest and art contest discussion/recap were deferred to the May meeting.

Facilities: Tom Smith reported trails are in good shape. He finds doggie litter bags scattered around and feels the dog disposal system and garbage cans are not providing the intended results as folks are leaving trash and used doggie bags on the trails. Steve Israel might have a week at the end of May or early June for an archeology program with the schools. This is still pending. Tom sighted a red fox and wild turkey on the grounds, pileated woodpecker holes in pine trees. He turned on the breaker for the dusk to dawn lights.

Donna Davis will research costs for re-painting the wooden CQ sign.

Bill Skinner reported that he is continuing to clean out the sheds and is finding more mice damage.

New Business: Insurance policy is available for directors and officers. Not necessary to change from corporation to LLC. Recommend acquiring additional insurance to protect Board members from liability. Ellen Rugemer will follow-up.

A request was received to put a beehive on the property. Consensus was to decline the offer at this time.

Bill Skinner voiced concerns over the gate being closed to the public. The Board briefly discussed installing a timer system to open and close the gate to facilitate access for the public. Research on options for gate access will need to be continued.

Meeting adjourned at 9:10 PM

Submitted by: D Davis