

MANCHESTER PARKS FOUNDATION

Board Meeting August 1, 2011

Present: Bill Skinner, Sharon Hughes, Donna Davis, Ellen Frey, Ellen Rugemer, Marcia Bogash, Barbara Trump, Justin Watts, Maryanne Turner

Town of Manchester: Tammy Black

Volunteer: Tom Smith

Guests: Vince DePalmer

Meeting called to order at Charlotte's Quest Nature Center by President Sharon Hughes at 7:10 PM.

Minutes: Approved as presented. Motion by Justin Watts, seconded Barbara Trump.

Treasurer's Report: Accepted as presented. Motion by Marcia Bogash, seconded by Justin Watts.

Public Relations: Article and picture in Advocate about Bocce Ball Tournament. Handouts for events. After much discussion Marcia Bogash made motion that money for handouts should be cautiously spent, Bill Skinner seconded. Ellen Rugemer will look into cost of handouts.

Programs:

- **Bocce Ball:** Vince reported that he is pleased with the sign-ups for the second tournament. There will also be horseshoes for those who want to participate at a charge of \$5.00 with prizes available. Bill has ordered the prizes. Vince wants to order T-Shirts for the October tournament. He was pleased with the article in the Advocate and would like the reporter invited to the Benefactors Picnic. Sharon will send invitation.
- **Benefactors Picnic:** A flag will be flown at half-mast. Bill Skinner provide Taco Salad; Sharon will make dessert. Marcia will email Board Members for a count as to attendance.
- **Memory Grove:** There are 11 trees to be planted. Justin will take care of the program. Marcia and Barbara will purchase the food. We will serve lite refreshments.

Facilities:

- Bill Skinner expressed concerns that there are not proper “Thank Yous” to those who donate. The Knights of Pythias did not receive a thank you for the \$500.00 donation for materials for the building repairs. Marcia will send a letter.
- **Aerator:** Bill Skinner, Tom Smith and Donna Davis drove to Urbana to look at a Swedish Aerator system. It emits perfect bubbles and allows proper mix to get rid of pond scum. The owner of the system at the Bar T. Mountainside Camp is very pleased with it. There were fish and turtles in the pond. We would need the Towns’ permission to install such a system and the Town would need to hook up electric. The cost is in the neighborhood of \$10,000.00. Tammy Black suggested looking into grant money. She said that a report would have to be generated that shows budget, need and outcome as well as pictures of the pond conditions.
- **Buildings:** Tom Smith reported that the shed had been broken into and the tractor key taken. He reported that graffiti had been scratched into picnic tables. Manchester Police were called. Bill will replace lock on shed with a dead bolt. Tammy Black’s husband suggested we look into what the Town did when the Town tractor was stolen. Tom has a key that he is using on the tractor. He will get 2 keys for the Steiner and will not leave them in the shed.
- Tom Smith reported that he has cleared the trails of downed limbs. He needs to do some mowing.
- Bill Skinner is planning to put down spouts on front and rear of Nature Center building.
- Ellen Frey reported that she has had no luck getting blank keys from Lowes. Ellen Rugemer will speak to a locksmith to see if he has any ideas where to get blanks.

Old Business:

- **Signage:** Sharon will send sketch to Marcia
- **ByLaws:** To be worked on. Tom Smith proposed that the Board meetings be changed from the first Monday to another Monday. To be discussed at the next board meeting.
- **Master Plan:** To be worked on
- **Water System:** Bill Skinner has spoken to Steve Miller. He is planning to pull the pump and get the part that is needed.

New Business:

**Submitted,
Marcia Bogash, Sec.**