

# **MANCHESTER PARKS FOUNDATION**

## **Board Meeting**

**Monday, February 13, 2012**

**Present:** Sharon Hughes, Justin Watts, Ellen Frey, Barbara Trump, Ellen Rugemer, Marcia Bogash, Donna Davis

**Volunteer:** Tom Smith

Meeting called to order by Sharon Hughes at the Manchester Town Office at 7:05 p.m.

**Minutes:** Approved as presented. Motion by Justin Watts, second by Ellen Rugemer.

**Treasurer's Report:** Oral Report approved as presented. Motion by Ellen Frey, second by Barbara Trump. Presently there is \$4,960.88 in Treasury. \$300 in donation for Spring Fest in month of January.

**Naturalist:** Sherry will be doing the same programs but will be changing her hours and will have less time for Field Trips. Her new policy will be that if less than 8 people sign up she will cancel the program. Barbara Trump brought up the question that what kind of notice the Board expected if Sherry should decide to leave. After much discussion, all agreed that we needed to meet with Sherry. There was discussion about bringing in another person to handle the field trips. This will be discussed after meeting with Sherry.

Tom Smith questioned the aspect of the ramp on the original pavilion that was mentioned in the January minutes. Is it required?? Tom has been working with the builder while Bill Skinner is away and felt that the builder was unaware of this other ramp.

Eagle Scout Isaac Downing has donated the extra money from his project to the Nature Center in the amount of \$206.84. The Herb Garden is a welcome addition to the Center.

Ellen Rugemer read a letter from a student requesting financial aid. Justin moved and Marcia seconded that we not do this since we go to the community for funds. Motion carried.

**Public Relations:** Upcoming events are Easter Adventure, Marcia will make posters and April 10<sup>th</sup> Program at Library. Do we need brochures. Marcia will stop at Nature Center and see what is there.

### **Programs:**

- Easter Adventure—Ellen Rugemer will purchase filler for the eggs (2400) and Ellen Frey will purchase gift baskets.
- Bocce Ball—Did Vince ever get patches made?? Ideas for prizes discussed. Ellen R. will research.
- Spring Fest—So far the following have accepted: Pony rides, petting zoo, 4H food, plant sale, fishing clinic (Brooks Rugemer), paper making, Fire Wise, crafts. Waiting to hear from Rock person and puppet people.
- 175 surveys were returned.

### **Facilities:**

- Tom did drawings and measurements of Memory Grove of what is left on Walnut and area that could possibly be utilized. The drawings will be included with the Minutes of this meeting and given to Town Manager, Steve Miller.
- Tom replaced the missing shed lock and has 4 other locks with them all keyed the same. He was willing to sell them to the Center for his cost which was \$20.00. Marcia moved and Justin seconded that we accept Tom's generous offer. Motion carried. There are 10 keys.
- Tom has been working with the Pavilion Builder and the storage is almost complete. He has also been working with him on walkway and parking area.
- Weed wrenches missing. Donna Davis has one and we need to locate the other.
- Tom moved the rain barrel from the Herb Garden because it was starting to freeze.
- He reported that trails were clear and he had mulched some.
- Concern expressed at the lack of police coming into the park.

**Tables for new Pavilion:** Tom recommended that we purchase 2 eight foot regular tables and 2 10 foot wheelchair tables. These tables will be purchased and labeled as gifted from the Bocce Ball Tournaments. Marcia will check prices with builder in Hanover.

**Signage:** Ellen Rugemer presented signage suggestions from an online company. It was decided to purchase (2) 18"X18" signs that cost \$39.95 each. Justin moved and Marcia seconded that we go ahead since events will begin soon and we need them in place. Motion carried.

**ByLaw Changes** were presented to the Board. The new item is that email votes be acceptable and then recorded in the next minutes. The other changes involved moving amendments into the body of the ByLaws. Marcia moved and Ellen Frey seconded that changes be accepted. Motion carried. ByLaws will be submitted to the Town.

Sharon distributed the Master Plan for review by Executive Board.

Letter to go to all schools about scheduling trips was passed. Also will be sent to Town.

Justin presented a numbered Limited Edition Baltimore Oriole print that a neighbor of his wants to donate to the Center. His name is Marc Scarff. Justin will send Marcia his address to send letter of appreciation.

Meeting Adjourned at 8:55 PM. Motion by Marcia, second by Barbara Trump

Submitted: Marcia Bogash, Secretary