

## MINUTES OF THE MANCHESTER PARKS BOARD- 8 June 2015

The Manchester Parks Board held a business meeting at Charlottes Quest Nature Center on Monday, June 8 2015. Chair Ellen Rugemer called the meeting to order at 7:05 PM. Those in attendance were Board members Ellen Rugemer, Ellen Frey, Barb Trump, Vince DePalmer, Marcia Bogash, Bill Skinner, Donna Davis, and Councilperson Debbie Howe.

**Minutes:** A motion to approve the May 2015 meeting minutes was made by Marcia Bogash, seconded by Ellen Frey and passed.

**Treasurers Report:** Marcia Bogash provided a final written financial report on the 2015 SpringFest and the Plant Swap (reports attached). Springfest: expenses were \$1,224.13; event income was \$770.50; sponsorship income received was \$1,670.50. Profit after combined income/expenses is \$446.37. Plant Swap: expenses were \$177.00. Income; \$59.90 from white elephant donations. Balance; -\$117.10. A motion to accept the Treasurers report as submitted was made by Ellen Frey. Motion seconded by Barb Trump and passed.

**PR:** Marcia Bogash reported that paid ads were published in the CC Times for the plant swap. Articles and other advertising were also generated for the SpringFest and Egg Hunt. 40-50 plant swap posters were posted in addition to posters hand carried.

**Naturalist Report:** The Board reviewed a list of comments and suggestions submitted by Sherry Fisher-Cole. Suggestions included raising participant fees \$1.00, adding covers to the dog-poop trash cans, emptying the cans at certain intervals, and adding additional cans at select locations, developing a fill in the blanks pre-printed invoice to use when billing nature activity attendees, providing mulch for Nature Club trail mulching. Marcia Bogash made a motion to raise participant fees \$1.00 for class attendance and field trips, motion seconded by Ellen Frey and passed. Debra Howe will contact the Town concerning the trash can request. Marcia Bogash will develop a draft invoice and forward it to Donna Davis for printing. Bill Skinner will move mulch to trail locations.

**Programs:** *Plant Swap: (Sunday May 31, 1 -3)* Barb Trump and Marcia Bogash reported that this was a very successful event with 48 to 60 people attending and bringing lots of plants for swapping. Folks were very thankful for the free refreshments and a good time was had by all. Barb and Marcia thanked all involved with donating food and white elephant items, set-up, and assisting throughout the day. The Board felt that this event was definitely worth repeating.

*Archeology Investigation:* Bill Skinner reported that Tom Smith and Steve Israel are finding additional items at the picnic table site.

*National Night Out: (Tuesday August 5):* The Town has requested participation from CQNC again this year. The Board agreed to participate and briefly discussed plans for the table and volunteer help. More details will be discussed at the next meeting.

*Bocce Ball:* Vince DePalmer submitted \$300 in team registrations to the Treasurer. The next tournament is June 20. 14-15 teams participating, there is room for 20 teams. Vince noted that if

someone would like to play but is not on a team there are several teams that are looking for additional members in order to make a full team of 4.

*Photo Contest:* Marcia Bogash will contact the Town to ask if they are interesting in supporting a Pine Valley Park photo contest. Possible theme "Pine Valley Park – Jewel of Manchester".

**Facilities:**

*Telescope Building:* Bill Skinner reported that the excavation is ready and the slab will be poured in 1 to 2 weeks. Estimated cost will be \$2,100. A small retaining wall will need to be installed to level the site.

*Pond:* no new information.

*Trails:* Bill Skinner removed a dead tree located near one of the trails.

*Memorial Bench:* Bill Skinner said the memorial bench for Jimmy is installed along the trail above the buffer planting area near the stream. The family that donated the bench sent the Board a lovely thank you note.

With no other business Chair Ellen Rugemer adjourned the meeting at 8:25PM. The next Parks Board meeting will be at 7 PM on Monday, July 13, 2015, at Charlottes Quest Nature Center.

*Minutes submitted by: Donna Davis, Secretary 12 June 2015*