

MANCHESTER PARKS FOUNDATION

Board Meeting

Monday, October 10, 2011

Present: Bill Skinner, Sharon Hughes, Ellen Frey, Ellen Rugemer, Justin Watts, Barb Trump

Town of Manchester: Tammy Black

Volunteer: Tom Smith

Meeting called to order by Bill Skinner at Charlotte's Quest Nature Center at 7:10 PM.

Minutes: Approved as presented. Motion by Ellen Frey, seconded by Justin Watts.

Treasurer's Report: No hard copy report. Balance of \$5,723.00 Ellen Rugemer will e-mail full report.

Public Relations: Refer to PR update e-mailed by Marcia Bogash on 10/8/2011.

Programs:

Memory Grove Planting. All went well even though the holes were dug extremely big. Volunteers came to help plant. Even though the weather did not co-operate, the turnout for refreshments and fellowship was a success. The 15th year planting should finish the current row of trees. We will decide to have ceremony and planting in another area after that. We will also talk to the town about the holes or dig our own and avoid the mess. We need to make sure there are trees for all planters. We had to switch Bill's tree around this year.

Facilities:

- Some school and scout groups are using the facilities without registering for time or space. We need to call schools for a monthly report on their usage so we can compile data for use with grants, liability purposes and sponsorship information.
- Tammy Black is organizing a meeting with the town to discuss the mowing issue. Bill Skinner and Tom Smith will meet with them this week or next.
- The Chestnut trees have been restaked. The report will go out in October.
- Tom Smith fixed the back door.
- There's a deadbolt on the new shed.
- Water pump in old shed not in working order. Will finish up with it in the spring.

Old Business:

- Tom took oxygen levels of the pond. 12.2/top - .8/bottom. The expert we contacted is not wild about aeration system. Doesn't think it will work. Tom Smith took water samples and sent them and data to Connecticut. Paul Kayzak-DNR waiting results.
- Nine lock-box keys made. They will be distributed at November meeting.
- Signage quote for white vinyl, green lettering, double-sided sign is: 3X6=\$990 2½ X 5=\$790 2X4=\$658. Will wait for further quotes. Will speak to Steve Miller about signage on his property.
- Copier fixed and running. Cost \$119.00.
- New bids for pavilion are now open by the town.

New Business:

- Discussion of new scout projects for the upcoming year. Hand-rail—storage shed—etc. Lots of scouts need projects this coming year. Bill Skinner made motion for a single electric line in the new shed. Seconded by Justin Watts.
- Changes in the center's facebook page made to Ellen Rugemer.
- Ellen Frey made motion for Ellen Rugemer to buy snake replicas for the new display unit. Seconded by Barb Trump

Adjournment: Motion to adjourn made by Bill Skinner at 8:30 pm. Seconded by Ellen Frey.

PREPARED BY: Ellen J. Frey — Board Member